



MINUTES

OF THE **ANNUAL GENERAL MEETING OF**
MEMBERS OF THE

GOURITZ CLUSTER BIOSPHERE RESERVE NPC,
REGISTRATION NUMBER 2011/008876/08

TO BE HELD AT THE **NG CHURCH HALL, JONGENSFONTEIN**

ON 14 August 2018 AT 10:00

1. Welcome and call to order

Willem Botha (WB) extended a warm welcome to all present at the meeting.

2. Attendance register

See attached attendance list.

3. Apologies

Hendrik Visser, Andre Britz, Luami Zondagh, and several other members that tendered their apologies when the invitations were sent out to the members.

4. Finalization of agenda

Added under point 10.1: Reporting lines.

5. Approval of the minutes of the Annual General Meeting of members held on 16 May 2018

Minutes of the AGM of 16/5/2017 were sent via email to members. The minutes were approved by Neil van Wyk and seconded by David Ruiters.

6. Chairman's report

WB requested Dick Carr to take over the chairmanship while he presented the Chairman's report for the period from 1 April 2017 to 31 March 2018.

The report consists of 7 pages of written feedback from the Board Directors, Project Managers, Chief Executive Officer and Advisory committee members. The report will be put on the website and circulated to all the members. Therefore the chairman will only deal with highlights from the report instead of presenting

the total report. Dick Carr (acting chair) asked if members were in agreement with the chairman's report. Members indicated their unanimous acceptance of the report.

7. The appointment of auditors and determining of their remuneration for the ensuing year

WB mentioned that MM Pretorius & Co, based in Riversdale have been the auditors over the previous three years. He requested whether they should remain the auditors of the GCBR. Their fee will be about R20 000 for the year. The proposal was accepted by the members.

8. The election of Directors for the vacant portfolios

8.1 Hendrik Visser as director has served a 3-year term and is available for re-election again, he was elected and accepted by the members.

8.2 Yvette Potgieter has been co-opted as a director by the board on 11 April 2018. WB requested Yvette to introduce herself. She explained that she is from a marketing background and worked for the SABC in the past. She can provide assistance with marketing, communications and info regarding the upgrade of our website. She feels the GCBR website is a critical point of contact for the company to tell this story, communicate with its members, public and it is imperative that this website fully reflects the nature and the activities of the company in a simple yet effective manner.

The appointment of Yvette was unanimously approved by the members. No voting was required. The members congratulated the newly elected director.

8.3 There is 1 more vacancy on the board for a seventh director and although it is not a definite prerequisite a person with a financial background will be an advantage.

9. Finance

Report back on audited financial statement of:

9.1 The GCBR;

Approval of audited financial statements of the GCBR for the period up to 31 March 2018 was given by the Board.

9.2 The combined GCBR statement; and
Approval of audited combined financial statements of the GCBR and Gouritz Enterprises Pty Ltd for the period up to 31 March 2017 was given by the Board.

9.3 The Gouritz Enterprize Pty Ltd

The audited financial statements of Gouritz Enterprises Pty Ltd for the period up to 31 March 2017 and 2018 was approved by die Board. The Board of Gouritz Enterprises has decided that the account will be made dormant, if needed it could be re-opened immediately.

10. Matters to be added to the agenda

10.1 Reporting lines to the GCBR.

AnneLise Vlok (AV) requested clarity regarding reporting lines to the GCBR management structure. WB suggested that the first line of communication regarding any concerns can be lodged with the Chief Executive Officer, Steve du Toit, at the Riversdale Head office 028- 050 0577, or if needed the Chairperson of the Board, Directors of the Board, or Dick Carr (Chariperson of the Advisory Committee) could be directly contacted. The website has the contact details of the relevant people.

AV emphasised that the GCBR was built on an open, honest and transparent relationship amongst all members and pleaded that this relationship must be maintained going forward. Sandra Falanga reiterated that proper communication and transparency are critical to keep a project of this nature on track.

11. Guest Speakers to conclude the AGM

11.1 **A Needle in a Haystack - A journey of discovery with the Outramps CREW Group and the Buchu Bus**– Di Turner (Outramps CREW group)

11.2 **Dynamics and economics of fish populations in the Goukou Estuary** – Jean du Plessis (CapeNature)

11.3 **Revamping the Goukou catchment** – Rhett Hiseman (GCBR)
He unexpectedly got ill and had to leave. AnneLise Vlok showed the map of the Goukou catchment and briefly explained the crux of the project.

11.4 **Rethink bags** – Mary Carr (Rolbaken)

12. Meeting adjourns

WB thanked all present at the meeting for attending and supporting the GCBR. The meeting adjourned at 13:20.

Adopted on this day of 2018

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GCBR Chairman: W. F. Botha